

Clinical Year Leave of Absence Request Form

A leave of absence is an approved interruption of training which includes: Parental leave, Medical leave, and other discretionary leaves approved by the Clinical Year Leave Committee (CYLC). To request a leave of absence, or an extension of a previously approved leave from the clinical year of training, please prepare proper documentation and submit this form to:

- **the Associate Dean Clinical Programs office for approval through the CYLC.**

Whenever possible, requests should be submitted with a minimum of four weeks notice prior to the beginning of the leave to avoid interruption or issues with patient care. Registration with Access and Equity Services (AES) will be required for all medical leaves. Appropriate medical documentation to facilitate registration and leave applications will be required by AES.

Section 1: Student Information

Name:	
NSID:	
Program:	
Academic Year:	

Section 2: Leave Information

Start Date of Leave:	Click here to enter a date.
Expected Date of Return:	Click here to enter a date.
Original Start Date (if requesting extension):	Click here to enter a date.
Leave Type:	<input type="checkbox"/> Medical Leave (Registration with AES and appropriate documentation is required) <input type="checkbox"/> Parental <input type="checkbox"/> Other (at the discretion of the Program)

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Section 3: Clinical Leave Year Committee Comments and Approval

Last date in program:	Click here to enter a date.		
New end of training year date:	Click here to enter a date.		
Referral to the U of S Student Wellness Centre or other resources: <i>(if yes, please provide details):</i>			
Documentation Provided:			
Comments:			
Associate Dean, Clinical Programs:			
Signature		Date	
Associate Dean, Academic:			
Signature		Date	

Please send all documents and required information (via email, fax or mail) to the following location:

Amanda Doherty, Student Services Office
 Western College of Veterinary Medicine, University of Saskatchewan
 Room 4104.2, 52 Campus Drive,
 Saskatoon, SK S7N 5B4

Phone: 306-966-7271 Fax: 306-966-8747 Email: amanda.doherty@usask.ca